



North East Victoria Amateur Radio Club Inc

A0061589C

PO Box 8006
Birallee Park Wodonga VIC 3690

www.nevarc.org.au
contact@nevarc.org.au

Monday, 17 October 2022

NEVARC

FLOOD RESPONSE INITIATIVE

Round 2

Procedure and Policy Document.

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Forward

This document has been written to give a “road map” for our “Flood Response Initiative”, whilst allowing complete transparency for everyone involved, being;

- Members of the NEVARC,
- Individuals who are receiving assistance,
- Clubs who verify members in need, and
- Individuals, Clubs, Businesses, etc who donate to the initiative. (Stakeholders).

About the Initiative

An initial Cash assistance to help those Amateurs who have lost everything and are struggling.

The members of the NEVARC unanimously voted that the club donate \$2000 towards flood victims, being in the form of 20 x \$100 coles-meyer e-gift cards, which can be used Coles for groceries, and Kmart for other necessities, to be given to recipients via email after a vetting process.

Should the NEVARC receive donations from stakeholders, the amount of available gift cards will increase in line with the donations.

Finding flood effected Amateurs

This document, along with a cover email is to be send to all radio clubs in the affected areas.

It is hoped that the radio clubs will be well and truly aware of which amateurs in the area have lost everything, and pass the information within this document to them.

The Vetting process

This process is not designed to make the victims feel even more victimised. We are not in the area, we cannot define who is in need and who is not personally.

It will be a simple process:

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1. An amateur who is in need sends an email to floodrecovery@nevarc.org.au stating their case, the more human the better. A picture of the high water mark in the shack/house would be ideal.
2. The President or Secretary of the amateurs local club also sends an email to floodrecovery@nevarc.org.au verifying the Amateurs story.
3. The committee of NEVARC will quickly make a decision and release an e-gift card via email to the Amateur in need.

We understand that some people will be too embarrassed or too proud to ask for help, so we invite the executive of the clubs in the affected areas to touch base with us at floodrecovery@nevarc.org.au and recommend an amateur who is in need.

Cash Distribution

The E-gift cards will be emailed directly to the amateur in need, or if he/she does not have access to email, they will be emailed to the local club for the amateur to collect. Donating to the Cash Assistance

Should an individual, club, business or organisation want to make a donation, The NEVARC has set aside a separate bank account to accept donations. The details are:

Account name:	NEVARC 1
BSB:	640000
Account number:	111227326
Bank:	Hume Bank

Please also send an email to contact@nevarc.org.au so we know who the donation has come from.

A tax receipt will be given on request.

Record Keeping

The Club will be keeping electronic records of:

- Any Donations made to Cash assistance
- Recipients of Cash assistance

NO RECORDS WILL BE KEPT PUBLIC

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Record Inspection

Upon request, any stakeholder is able to view the bank statement for the donations account, and view the records stated above, except details stored for direct sending and all personal details will be redacted.

At the NEVARC, we are all about transparency.

Dispersion of unallocated funds

In the event that there is money from donations left after the flood recovery process has ended, the money will be dispersed back to the stakeholders as follows:

The remaining amount will be worked as a percentage of the total amount of donations minus the \$2000 NEVARC has contributed, and you will receive that percentage of your donation back. I.e:

if there is \$3000 total donations, minus NEVARC's contribution, would mean a total of \$1000 in donations.

If there was \$500 left of this, the percentage of donations left would be 50%

So if you donated \$20, you would receive \$10 back.

Ideally though, we would like to see all funds go to those in need.

73

From all of us at the NEVARC, we sincerely hope that the wider amateur community will get on board with this initiative and help our fellow amateurs. Thankyou for reading.

Matt Bilston, VK3VS
President

Frank Scott, VK2BFC
Secretary